

DRAFT
Town of Londonderry
Listers Annual Organizational
Meeting Agenda
3/4/2025 at 8:30 AM
100 Old School St, South Londonderry VT 05155

Board members present: Sandra Clark & Marge Fish

Board members absent: Alex Alberti

Town Officials: Town Assessor, Jeremiah Sund

1) 1. Call Regular Meeting to Order

- a. Jeremiah Sund Called the meeting to order at 8:31 a.m.

2) Additions or deletions to agenda

- i. There were no additions or deletions to the agenda

3) Confirmation of new elected Lister

- i. The board confirmed that Marge Fish was elected to serve a 3-year term starting in 2026. Marge confirmed that she had taken the Lister Oath with the Town Clerk.

4) Election of Officers (Lister Chair)

- i. *Marge Fish moved to nominate Sandra Clark as the Lister Chair, seconded by Jeremiah Sund. The motion passed unanimously.*

5) Publication of Public Notice (confirm Vermont Journal)

- i. The board discussed continuing to post the notice of grievance to Vermont Journal and ultimately decided this is still the best option for a posting in the newspaper.

6) Discussion of upcoming projects

- a. Reappraisal status & coordination with contractor
 - i. Jeremiah Sund indicated that he had spoken with Ed Clodfelter about the upcoming reappraisal status. The town has yet to receive a starting date for the inspections to begin.
 - ii. Marge Fish questioned how the contract was written and how payment is to start along with how to notify/communicate the public of start date and scheduling an inspection. Sandra indicated that post cards have been used in past reappraisals to notify the public when inspections will be taking place in neighborhoods. Noting that this task is time-consuming and knowing the starting date would help with getting the town prepared. Jeremiah stated that there were no stated benchmarks laid out in the contract and aside from completing for 2028. Sandra remarked that

NEMRC has had a good track record in the past of completion and that was a primary factor in choosing this contractor. Some discussion about including an additional notification in with the tax bill would be a good idea and a follow-up with Tina (Town Treasurer) would be a good idea along with a follow-up with Ed to get an idea of start date.

- iii. Marge Fish wanted to understand the inspection process that is taking place. There was general discussion with regards to exterior inspections and interior inspections. Sandra Clark spoke about past reappraisals and what to expect. Jeremiah Sund indicated that he thought it would be a good idea if the Listers office notified NEMRC not to modify bedroom counts during the data collection phase of the project to potential liability. Jeremiah Sund said the Listers need to adopt a clear policy on this.

b. Upcoming Permit Inspections and Grand List filing for 2026

- i. Marge Fish asked where we were in the permit process. Sandra Clark indicated that Jeremiah Sund would be performing the yearly inspections. There was a general discussion of this process and Jeremiah Sund and Sandra Clark indicated that they would like to be done the process by the end of April.

7) Adjournment

Jeremiah Sund moved to adjourn, seconded by Marge Fish. The motion passed unanimously.